

ASA BOD meeting Sept. 2018

Date Sept. 17th 2018 6.30pm

Chair: SG

Facilitator: PP

Invitees: ML, JC, MR, PP, KL, SG, WB, LK, JF

Regrets: PP (by phone) WB

Staff: LK

Location 1025 E Chestermere DR.

Agenda

Topic	Description	Time
Call to order COI On time	<i>With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.</i>	6.30pm
Approve agenda. Moved ML/JC with 2 late additions		6.35pm
1. Adopt previous minutes Moved KL/MR All in favour		6.40pm
2. Board issues <ul style="list-style-type: none">Email voting and discussion. There is a procedure and the request is we follow it.		6.45pm

<p>3. Sailing Director Report</p> <ul style="list-style-type: none"> • Attached • Questions • Discussion about kite surfing in Olympics • AGM at Red Deer College. LK to check the dates with Clubs. • Trailer discussion should be in conjunction with a grant application. LK to get quotes so we can apply for the grant • Need to get names for the Alta series winners. Only one girl competed for the spot of Opti girl 	6.55pm
<p>4. President report</p> <ul style="list-style-type: none"> • Club judge seminar • To subsidize the club judge seminar for \$200. KL/PP Carried.5-0 • Jackets Alberta series. LK to do ASAP • Trophy repurposing • 2 trophies at CYC to repurpose. OK to do. DSAA may have one • AGM. Already discussed. • By laws. Will be ready • Assess Alberta series.GSC back in the rotation would be good. • Coaching 2019. Recommend to new board that N/S coach works well • Moss 2019.LK to book it up • Sportsmanship award. Opti sailor showed amazing sportsmanship. Idea to be discussed and stimulated my email 	7.15pm
<p>5. Secretary report</p> <ul style="list-style-type: none"> • Concern no progress on disabled sailing participation. Confusion around DSAA • Who is standing next year? KJ/ PP/SG/ all willing to stand. ML/MR/JC undecided. WB will not stand. • Sail Canada meeting in Vancouver in October LK to write a full report. 	7.30pm
<p>6. Treasurer report</p> <ul style="list-style-type: none"> • Budget /Capital plan • MR says she is on top of Paperwork even though it was late • 20 signed up so far. Need 20 more. Is there a drop dead date for volunteers? There should be? 	7.40pm

<p>7. Communications report Do we need a year end newsletter? YES Communication piece about class assn.</p>	<p>8 pm</p>
<p>8. Sailing and racing report •</p>	<p>810pm</p>
<p>9. Equipment report</p> <ul style="list-style-type: none"> • Trailer JC has gone through Moss trailer. Part missing on Rollie. • Staff does not look after equipment • Capital asset storage for winter? 2 trailers to come back to JC place from CYC. \$392 spent on Moss trailer. Fuel was \$200+. Can we see some advertising on MOSS trailer? YES • ML has a 2.4m sails donation. ML to send thank you letter 	<p>8.30 pm</p>
<p>10. Youth report</p> <ul style="list-style-type: none"> • Athlete/ coach/instructor application process • This is done. KL to send it • BY laws. Discussed • Subsidise class fee. • To subsidize the membership of junior sailors (sailors 19 years and under) and disabled sailors joining the International Laser class membership, National Optimist, International 29er Class membership, C420 Association, Canadian 2.4 MR Class Association. Subsidy will be for those joining after September 25th, 2018. This subsidy will not be provided after June 29th, 2019. Subsidy will be \$20 per person per year of membership paid or the cost of membership whichever is less. Moved ML/PP • For 2 Against 4 • Failed • Brianna request Motion. To support \$400 of Brianna Brand coaching request for \$495.00 upon successful completion. WB/PP Yes 6-0. Phil to talk to CYC to get \$95 covered 	<p>8.45 pm</p> <p>9pm</p>
<p>11. Casino report</p> <ul style="list-style-type: none"> • Are the volunteers all booked • Paperwork. Is it complete? LK involvement • General concern. 	

- **Hard deadlines out in 2 weeks**
- **Adjourn 9.08 pm**
- **Next mtg. Oct 30th at 6.30 pm**

A. Accountability Review: Action register

accountability	Action	Date Raised	Target Date	Status
TG	TG to get closing balance from Ron in a way to preserve our legacy	Dec13th	Jan12th	COMPLETE
LK/SG	Checklick re pricing	Jan 6th	Jan 15th	COMPLETE
KJL	Policy documents to be written. List in minutes	Jan6th	ongoing	ongoing
WB	Look into Electronic cheques and payroll tax account	Jan 6th	April 30th	DONE
LK	To compile a new list of members using Checklick	Jan 6th	Jan 20th	Complete
LK	Do annual returns	Jan 6th	Jan 20th	Complete
SG	Strategic plan circulation and approved.	Jan 6th	Jan 13th	Complete
PP	PP to meet John Ferguson and make recommendation to BOD	Jan 6th	Jan 12th	COMPLETE
ML	Clean up email voting system	Jan 6 th	Feb 3rd	COMPLETE
LK	Website renewal	Jan 6th	April 30	Underway
LK	Tactical plan from Strategic plan	Jan 6th	Feb 3rd	VER 1
KJL, ML	Talk to TG about resignation	Jan 6th	Jan 10th	COMPLETE
JC	To Buy new Rolly and new tubes for Elmo	Jan 6th	March 1	COMPLETE
JC	Get new all season tires for truck	Jan 6th	Jan 15th	COMPLETE
LK, WB	Report on Community Initiatives Program for sails Canada Games	Jan 6th	March 30	DONE

LK	Add Strat plan to website	May18th	May 30th	DONE
MLillo	Talk to lake communities in Alta	May 18th	May 30th	ONGOING
MLillo	To capture email addresses from camps			ONGOING
SG	Adjust NOR for Alberta series		ASAP	COMPLETE
WB	Check in to road trip prepaid costs	May 18th	June 4th	ONGOING

SG	Talk to KL about by laws for AGM	Aug 11	Aug 17th	DONE
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LK	Find AGM facility	Aug 11	Aug 31	DONE
ML	To check with DSAA if they have a trophy	Sept 17th	Oct 15th	TO DO
KL	Will have by laws ready by 21 days before AGM	Sept 17th	21 days before AGM	TO DO
SG	Write class assn article	Sept 17th	Oct 30th	TO DO