

Chair: SG
 Attending: PP, SFW, GD, PP, JC,
 Regrets:
 Staff: LK,SR
 Location: Zoom
 Date: April 26th, 10:00am
 Agenda:

<u>Agenda Item</u>	<u>Lead</u>	<u>Mins</u>	<u>Notes/Discussion</u>	<u>Action Items</u>
Call to Order/COI		10>05	With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.	
Approve Agenda	SG		Agenda-adjusted tables to include Stephen Motion: GD Second SF Carried	
Adopt Previous Min.	SFW		tabled-	
Presidents Report	SG		Wait till we are given clear by AHS	
Sailing Director Report	LK	1020	<ul style="list-style-type: none"> ▪ Coach boat is arriving it in Montreal in May ▪ Working on getting coach boat to AB ▪ Fundamental Course <ul style="list-style-type: none"> • 15 kids for fundamental course- due to increased time for LF to prep we lost money on this course • Positive response to format • During normal year, we break even or lose money on fundamentals, but make it up when we offer the technical. ▪ Have more info regarding for DSA? Can now wire directly to their account for Casino ▪ Received forms for (new)Casino ▪ Working on updating and revising training plans for athletes ▪ Follow AHS guidelines- small gatherings, 2m etc. , proper PPE. ▪ Looking at other coaches/Organizations to do Webinars. <ul style="list-style-type: none"> • Prep leading to regattas • Rigging for Opti's • Virtual Regatta with Opti kids ▪ Getting more info out to the right people. regarding what we are providing to sailors in AB 	

			<ul style="list-style-type: none"> ▪ Meeting with DSA for accessibility ramp to improve and create more accessibility to sailors. 	
Sailing Admin	SR	10:30	<ul style="list-style-type: none"> ▪ Communicating clubs around the province. ▪ Weekly call with Sail Canada, ▪ Chestermere allowing access to lake, approx. 1 week/10 days away from open water/Club not opening yet. ▪ This month has been focused on AR ▪ Finally have a PO for GSS- and City of Calgary, the invoice has been sent through and payment should be in soon <p>Clubs</p> <ul style="list-style-type: none"> ▪ Smaller clubs around are speaking up about issues. ▪ Working on finding different approach for these clubs <ul style="list-style-type: none"> • Itaska Club • Argentia Beach club • St. Mary Sailing Club • Ma-Me-O ▪ GD requested a summary of issues surrounding these smaller summer village clubs. ▪ Impressed with Sail Canada and their effort to put resources towards supporting clubs ▪ Setting up province wide zoom calls to touch base with clubs etc. ▪ Working with CRM to compile and organize the various databases. <p>Motion to have LK/SR and ED chat regarding GSS and conversion rate</p> <p>Motion: PPax Second SFW Carried</p> <ul style="list-style-type: none"> ▪ Having one database to interface with all other org needs. SR/LK suggest a CRM software to gather all data in one place. <p>Motion: PPax Second: GD</p>	
Treasurers Report	PPax		<ul style="list-style-type: none"> ▪ AR issues- see SR report ▪ Does the board approve looking into applying for; <ul style="list-style-type: none"> • Wage subsidy program <ul style="list-style-type: none"> ○ 10% of wages paid if meets threshold ○ Have second threshold for 75% grant ○ Is automatic, the 75% needs to be applied for with CRA • \$40k loan with \$30K REPAYMENT <ul style="list-style-type: none"> ○ Govnt. Of Canada backed loan due on Dec. 31 2022. interest free until then, but if not paid back by then has 5% interest rate. 	

		<ul style="list-style-type: none"> • Motion put forward to apply for loan, Motion: PPax Second: PP Carried <ul style="list-style-type: none"> ○ Should use the money, so that it we can justify the amount ○ Issues potential with potential boards down the road not understanding or knowing ▪ On-going staff wages and layoff <ul style="list-style-type: none"> • Can we make use of SR and LK during this period • Setting up different elements ▪ Fundamentals course ran at a loss. <ul style="list-style-type: none"> • Extra time put in to make course online ▪ We moved from cash accounting to accrual accounting. Issues with GSS 2019 and 2018, <ul style="list-style-type: none"> • 1200 accrual on their account ▪ SR/LK to connect with city to determine new path forward for payables ▪ Changing payment process for all clubs including GSS connecting with Complex Coordinator ▪ coach boat does not show up as an asset yet due to not full payment and not having received it. ▪ Balance sheet- 100 000 in chequing/100 000 in casino account ▪ Working on paying bills monthly ▪ DSSA/Newell need to be paid- just waiting on paperwork- from Casino 	
Sailing and Racing	SFW/LK/SG	<p>Alberta series</p> <ul style="list-style-type: none"> • Via Virtual Regatta Inshore • Setting up regatta Tuesday/Thursday open series. • Alberta Series on water is on hold due to no access to water • Host a virtual series- <p>Communication and how we might improve. Twitter vs Facebook vs email vs phone</p> <ul style="list-style-type: none"> • Connect with multiple platforms • Data has been entered into mail chimp • Do we have access to analytics for mail chimp etc. • news <ul style="list-style-type: none"> ▪ Eugene start date May 1 <ul style="list-style-type: none"> • Working with possibly hiring then layoff- • Push start date back- to when ▪ No sailing at GSS this summer all summer recreation programs cancelled. ▪ Possibly no access to reservoir for the summer ▪ Newell closed as access to park is closed. 	

Equipment Report	JC		<ul style="list-style-type: none"> ▪ Equipment updates <ul style="list-style-type: none"> • Trailers are being patched • All shiny and new • Equipment is basically all ready to go. • Working on plan to bring new boat to AB as soon as possible ▪ Irrigation District <ul style="list-style-type: none"> • Bylaw on zebra muscles- connect with the county of Newell to see status 	
Capital Plan and Assessts	GD		<ul style="list-style-type: none"> ▪ Strat Plan Review ▪ What can we work on - what can be accomplished right now <ul style="list-style-type: none"> • Communication strategy • Working on developing webinar to deliver to clubs • Increase participation- ED/PP/SFW/LK • Have homework 	
Youth Report	PP		<ul style="list-style-type: none"> ▪ Youth commitment <ul style="list-style-type: none"> • Hold and wait! YAY 	
Other Business			<ul style="list-style-type: none"> ▪ Reminder about associations benefit to all clubs, 	
End of Meeting			Motion to Terminate- Ppax Second-	

Accountability Review : Actions Register

Accountability	Action	Date Raised	Target Date	Status
ED	GSS 420 Racing	Nov. 23. 2019	Mid Jan	IP
GD	Review Start Plan and Assets	Nov. 23 2019		Done
LK	May Training Camps			Done
LK	Canada Summer Games Grant	Nov. 23 2019	Dec. 15 2019	Done
Ppax	New Coaching Contract for LK	Nov. 23 2019		Done
SG	To send strat plan to GD so that asset management can be completed	Nov. 23. 2019	Shortly	Done

Accountability Review : Actions Register Jan 18. 2020

Accountability	Action	Date Raised	Target Date	Status
Sarah	Trophy collection/plaques	Jan.18	May	IP
LK	Purchase of new coach boat	Jan.18	May	IP
	! Develop focus priorities for strategic plan	Jan. 18		IP

Accountability Review: Actions April 26th

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GD	Review planning of strat plan	April 26th		IP
ED/SFW				

SR	CRM Software	April 26th	May 23	IP
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