

ASA BoD Meeting May
 Chair: SG
 Attending: PPax, PP, SFW, ED, GD, JC
 Regrets:
 Staff: LK, SR
 Location: Zoom
 Date: May , 10:00am

Agenda:

| <u>Agenda Item</u> | <u>Lead</u> | <u>Mins</u> | <u>Notes/Discussion</u> | <u>Action Items</u> |
|-------------------------|-------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Call to Order/COI | SG | 10:08 | <i>With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.</i> | |
| Approve Agenda | SG | | Agenda Motion: GD Second: SFW | |
| Adopt Previous Min. | SG | | March Min.- Motion: JC Second:PP Carried April – Motion: GD Second: PPax Carried Sarah will review the Mar./Apr./Jan. meetings notes Set up two folders- agenda and minutes | |
| Presidents Report | SG | | <ul style="list-style-type: none"> • May AB club executives meeting <ul style="list-style-type: none"> • CYC race team/summer camps and racing approved • GSC kids may join in as Reservoir is still closed • Sail Voile QC has no coaching for this summer, coaches may lose certification • DSAA has canceled their season • GSS canceled season as city has cancelled summer programs • WSC has hired club manager and docks are going in <ul style="list-style-type: none"> ○ Rick- foreseeing racings starting in June • EYC is putting in docks and will open wit strict protocols in place • NASC will open with limited space • Working on details for an Alberta series - possibly for September | |
| Sailing Director Report | LK | | <ul style="list-style-type: none"> • Are able to return to sailing under AHS guidelines • Sourcing PPE via web- | Motion: Second: |

| | | | | |
|---------------|----|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| | | | <ul style="list-style-type: none"> • Masks • Gloves • Sanitizer • Budget for PPE - 500\$ • LK to propose plan for PPE/and coaching plans • Location and rib details • Training we can start in limited fashion <ul style="list-style-type: none"> • Wind limits- 15kts for race teams/10kts for new race team • Form from accident at CYC- decision prior to • Limit groups to certain size • Lauri will send out proposal to board regarding our guidelines • Prep ASA for opening on Monday June 1 • CYC parking spot - • Rib- is still being put together, cleared customs last week. Send info to shipping co. waiting to hear back on price approx. 1500 <p>LK has been in contact with Sport Alberta regarding standards, rules and guidelines to returning to activity. CYC guidelines re accessing property outlined in email sent to board CYC is looking for a formal response re parking boats on the club property. We need to communicate the Board decision and decide to access the property and park a boat(s).</p> | Y/N |
| Sailing Admin | SR | 11:15 | <ul style="list-style-type: none"> • Clubs opening <ul style="list-style-type: none"> • CYC • EYC • WSC • Summer clubs are holding tight • ASA support for AHS opening guidelines • Review of AB sailing meeting on Wednesday <ul style="list-style-type: none"> • Good, clubs are supportive, and SR would like to keep these goings • CRM <ul style="list-style-type: none"> • SR has checked out a couple of • Has been amalgamating different contact lists into one and formatting them to be able to fit into most CRM systems • Possibility of using G Suit • Payment card system <ul style="list-style-type: none"> • Jump started by the system with the city that ASA does not take charge card • Possibly of adding mobile pay forms - <ul style="list-style-type: none"> ○ Moneris ○ Paypal ○ Squareup | |

| | | | | |
|--------------------------|----|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| | | | <ul style="list-style-type: none"> Smaller Summer club connection <ul style="list-style-type: none"> Zoom calls Sylvan Lake and Sunshine Bay are bigger clubs that should be focus for ASA to look at value added Gather report from Ma-Me'O /Argentia/ regarding incident from summer 2019 Send letter to Itaska regarding payment from 2019 | |
| Treasurers Report | PP | 11:57 | <p>Club Billings</p> <ul style="list-style-type: none"> Billing clubs earlier in the year Motion: to bill clubs/sailing schools in April for fees for clubs and checklick registration with invoice due in 2months <p>Motion: SFW Second: GD Carried</p> <ul style="list-style-type: none"> Did apply for CERB Clean up AR- Itaska/Argentia/MaMeO | |
| Sailing and Racing | | 12:10 | <ul style="list-style-type: none"> Can we help organise a modified Alberta series that can work for all? <ul style="list-style-type: none"> Possibility of splitting events opti/laser etc. Provincial regatta. <ul style="list-style-type: none"> Newell/CYC as the regatta is supposed to be in the south Wab. volunteered to host | |
| Equipment Report | JC | | <ul style="list-style-type: none"> Location and rib details Pay for 2 spots for RiB Waiting for boat to arrive before getting new trailer for it. | |
| Capital Plan and Assests | GD | | <ul style="list-style-type: none"> Review of strat plan Tabled to next month | |
| Youth Report | | | <ul style="list-style-type: none"> CYC/GSC is only doing single handed sailing for race team Reservoir officially closed to Aug 31 Unofficially City is hoping to open sooner | |
| Other Business | | | <ul style="list-style-type: none"> Domain names <ul style="list-style-type: none"> Keep .ca get rid of the rest. | |
| End of Meeting | | 13: | | Motion: SFW Second: |

Accountability Review : Actions Register

| Accountability | Action | Date Raised | Target Date | Status |
|----------------|------------------------------|---------------|-------------|---------|
| ED | GSS 420 Racing- move to 2021 | Nov. 23. 2019 | Mid Jan | On hold |

Accountability Review: Actions Register Jan 18. 2020

| Accountability | Action | Date Raised | Target Date | Status |
|----------------|--------|-------------|-------------|--------|
|----------------|--------|-------------|-------------|--------|

| | | | | |
|-------|-----------------------------------------------|---------|------|------|
| Sarah | Trophy collection/plaques | Jan.18 | June | IP |
| LK | Purchase of new coach boat | Jan.18 | May | IP |
| | ! Develop focus priorities for strategic plan | Jan. 18 | | Done |

Accountability Review: Actions April 26th

| Accountability | Action | Date Raised | Target Date | Status |
|----------------|-------------------------------|-------------|-------------|--------|
| GD | Review planning of strat plan | April 26th | | IP |
| ED/SFW/PP | Strat plan | | | |
| SR | CRM Software | April 26th | May 23 | IP |

Accountability Review: Actions May 23

| Accountability | Action | Date Raised | Target Date | Status |
|----------------|--------|-------------|-------------|--------|
| | | | | |
| | | | | |
| | | | | |