

Agenda: Chair: SG

Attending JC, Ppax, SG, GD, PP, ED, SFW

Regrets: None

Staff: LK

Location: Wheatland Trees Ltd. Wheatland Country

<u>Agenda Item</u>	<u>Lead</u>	<u>Mins</u>	<u>Notes/Discussion</u>	<u>Action Items</u>
Call to Order/ COI - 10:17	SG	5	With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.	
Approve Agenda	SG		Motion Approved GD Second PP	
1. Adopt Previous Min.	SG		Motion tabled. No minutes to adopt.	
1. Board Issues 1. New Director 2. Secretary 3. Casino Chair <ul style="list-style-type: none">o Policy \$o Volunteerso Schedule 4. Newsletters & Website	SG		1. New Director Elected SFW- Motioned by SG/ seconded by GD [Carried] 2. Secretary elected motioned by GD seconded by PP [Carried] 3. Casino: SFW volunteered with support from Ppax <ul style="list-style-type: none">i. SFW to recruit volunteers and chair with support from Ppaxii. Casino Dates April 26/27 at Deerfoot Casino<ul style="list-style-type: none">i. 36 shifts over 2 days, last year approx. 470\$/personii. Motion put forward by GSC to allocate volunteer shifts by population of club membership<ul style="list-style-type: none">i. Motion PPx, seconded by JC [Carried]. Each club allowed a certain number of spots, to be assigned based on timelines put forward by casino. Once spots have been filled, open period for anyone to fill spots then closed and allocated based on ratio.iii. Casino funds are to be allocated based on casino requirements, primarily for youth programming.iv. Money to be allocated 25% to volunteers working casino based on club, and 75% to	Sarah to record minutes. Newsletters articles to be submitted to SG shortly to be included in the next edition. By Dec 2019/Jan 2020 <ul style="list-style-type: none">• Glynnis-worlds racing• Phil-winter racing• Pumpkin bowl• casino

			<p>ASA to be disbursed for variety of youth programming needs.</p> <ul style="list-style-type: none"> i. Motion raised to continue this status. Vs 100% to ASA Motion: PP seconded: JC [Carried] v. Motion was raised to have ASA control 100% of Casino funds and then disburse via a bursary program. PPX was against due to huge headache as treasurer. [motion failed] vi. CYC has their own casino account so money is easily transferred. WSC has their own casino to fund their programs. vii. GD raised point that clubs should not have access to funds if they do not participate in casino viii. All participants who are outside of the Calgary city limits (approx. 2hrs) will get gas and hotel room at casino covered. ix. Volunteers can donate their time back to ASA x. Last year ASA raised approx. 6800(0)\$ <p>4. Newsletter</p> <ul style="list-style-type: none"> i. Potential articles <ul style="list-style-type: none"> i. Casino Info (LK) ii. Meeting notes (SFW) iii. Worlds (GD) iv. Winter Racing/Pumpkin Bowl (Ppax) v. Athletes who receive funding from ASA should as part of the money be required to submit articles detailing various training and racing (future requirement) 	
<p>1. Presidents Report</p> <ul style="list-style-type: none"> 1. Meeting with Don Adams Sail Canada CEO 	<p>SG/PPax</p>		<p>Postive meeting with Don Adams. SG and Ppax on call</p> <p>Issues Include:</p> <ul style="list-style-type: none"> • Prairies are not high priority at Sail Canada (Sail Canada agrees) • Idea proposed to split ED for prairies among Sask. AB, Man. To share cost and to reduce load on all three provinces. • Possibility of prairies to be feeder to National Team • Common interest and goals <ul style="list-style-type: none"> ○ Budget ○ Grants ○ Communication ○ Governance • Potential structure of Prarie ED • ED reports to BoD 	<p>Will discuss feasibility. In exploratory mode curretnly.</p>

			<ul style="list-style-type: none"> Provincial head coach/sailing director reports to ED Provinces have BoD to guide prairies board 	
1. In Camera 11:15	Ppax	1.5hrs		
1. Sailing Director Report <ul style="list-style-type: none"> See Notes on Coach Boat equipment CSG Grant 	LK	30min	CSG Grant for athletes for Summer games Calendar for events needs to be confirmed so that we can apply to the grants	
1. Treasurers Report <ul style="list-style-type: none"> Signing Increase fees for CANSail 	PPax		<ul style="list-style-type: none"> Only making 50cents from each checkclick registration. <p>Motion to increase fees to 15\$ motion PPax second GD [Carried]</p> <ul style="list-style-type: none"> Financials will be resent to auditor due to restated financials. MOSS revenue moved back into Casino, from general revenu. This is simply a ledger transfer will not change any bottom line. CYC Boar Parking <ul style="list-style-type: none"> Parking space at CYC has come up again due to new board at CYC. 	
1. Sailing and Racing <ul style="list-style-type: none"> GSS 420 Racing Calendar Regattas to Support Hosts for May Training Events Host for Alberta Provincials Masters 			<ul style="list-style-type: none"> Tabled: ED will report in Mid Jan Calendar similar to C.S.G grant Host for Training Camps. <ul style="list-style-type: none"> Discussion regarding fees and registration W.S.C May long weekend 16/17/18 CYC last weekend in May GSC? Newell? ASA provincial Regatta- <ul style="list-style-type: none"> 3 days Must have drop marks ASA willing to support the club Masters are looking for support and to make sure that they are not left behind. 	<p>-Send out letter for interest to clubs</p> <p>-Registration module for numbers to limit stress on coaches and to better allocate resources.</p> <ul style="list-style-type: none"> LK to set up application process for clubs to host May Training camps Motion: To limit number of Athletes and types of Classes at training events due to space and

				equipment restrictions. o -Send out letter to ASA clubs in South for interest
1. Equipment Report 1. Purchase of New Coach Boat	LK/PPax/JC		See Sailing Directors Report Motion to purchase Brig 450 Motion GD second PP . Opposed PPax [Carried] Brig vs fareast v zodiac Safety Issues regarding equipment Handheld missing LK/ED to check for radio. Legs being installed on coach boats.	Brig 450 with a Yamaha 40hp
1. Capital Plan and Assests	SG/GD	30min	Lack of plan for assets GD will asses strategic plan and list of assets and present objectives. Missing some elemnts of ASA assests, 2.4m (check with Ron H regarding costs for 2.4m) add tubes to cost of elmo, this provides longer lifespan for coach boat. Missing roly engine 25 Hp With assests in order we can update and revise budget for ASA.	Review Startegic Plan and review assests within strat plan
1. Youth Report 1. High Performance Camps 2. Canada Summer Games 3. Alberta Games			See Sailing Director Report CSG Grants are Due Dec. 15	LK to submit grants and udpate calender by Dec. 15.
1. Other Business 1. Update Strategic Plan 2. Other Business	SG		Tabled- GD will take a look at strategic plan and update assets list within strategic Plan LK ok to move to calgary to work with Board members. Suggestion for North coach is Kurtis. NASC is prepared to share costs. Benefits to hiring Kurtis is that CSJ can be used to offset his salary. GD to connect with WSC regarding coach selection	

Accountability Review: Actions Register

Accountability	Action	Date Raised	Target Date	Status
ED	GSS 420 Racing	Nov. 23. 2019	Mid Jan	
GD	Review Start Plan and Asset s	Nov. 23 2019		
LK	May Training Camps			
LK	Canada Summer Games Grant	Nov. 23 2019	Dec. 15 2019	
Ppax	New Coaching Contract for LK	Nov. 23 2019		
SG	To send strat plan to GD so that asset mamagement can be compelted	Nov. 23. 2019	shortly	

All	Newsletter articles to be sent to SG by 2nd of Jan for newsletter	Nov. 23. 2019	Dec. 2019	
-----	---	---------------	-----------	--

Terminete Meeting: Motion Sarah, Next meeting 10am 18th of Jan