

ASA Board Meeting December 4, 2021

Chair: Stacey Gibb (SG)

Attending: Stacey Gibb (SG), Phil Paxton (PPax), John Cormack (JC), Paula Patterson (PP), Halie Mark (HM), Thomas Kelm (TK)

Regrets: Glynis Dorey (GD)

Staff: Lauri Kalkkinen (LK)

Location: Zoom meeting

Agenda:

1. Call to Order/COI (SG) – Start time 9:05 AM- With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately. – **None Declared.**
2. **Approval of Agenda (SG) – Motion: Approval of Agenda.** The following changes were added to the agenda – Include CYC Trailer costs to Treasurers Report. Made by (PPax), Seconded (PP) – **Motion Carried.**
3. **Approval of previous Meeting minutes – Changes – N/A -- Tabled**
Motion: Approval of Previous minutes. Made by (),
Seconded () –
4. **Presidents Report (SG) –** ASA Purchased FarEast RIB, which has some issues with the tubes. There are still some issues with the final wording in RIB 4.8 contract to be worked out.
The old boat will be in Vancouver, Lauri will take the new trailer out to pick-up the new boat, console will need to be swapped over (approx. \$2,000 dollar cost to have it done in Vancouver). The first Regattas on the coast are in the first week of April 2022 and 2nd week of May 2022. To swap the motor and console would take about 2-3 days, once the new boat is moved to Alberta.
After the last AGM SG contacted all the clubs to attend their respective AGM's. GSC and WSC AGM was attended already, others are still coming up and the plan is to attend. No further questions were fielded.
5. **Treasurers Report (PPax) –** Financials were sent out in a separate email. Lauri towed the CYC trailer to Pumpkin Bowl, but tires needed changing and a wire problem needed to get fixed before leaving. Despite checks done on the trailer, one bearing disintegrated and the trailer was stuck in Chilliwack, BC to get repaired. Overall cost spent of ASA money to fix the CYC trailer problem is estimated around \$1,800 dollars. GSC parents came out to Chilliwack to load boats from CYC trailer onto GSC trailer and appreciation

was expressed for this help by ASA. This issue caused a lot of unpleasantness at CYC all around. Should bill be sent to CYC?

Capital Assets were raised and the question was asked if there are any items on the wish list to be added or replaced. The need for sails for the Canada Games was added.

Action item: Create a contract template with T's and C's for ASA staff to get clubs to sign, when ASA Staff agrees to transport equipment for the clubs. TK to create and present to the board.

6. **Secretary:** Overall communication to clubs and with clubs about ASA.

Action item: Communicate right of way rules to all racers and mix all boat classes together. SG sent course outline of standard race course layout to the board members, that includes different classes of boats.

7. **Sailing Report (LK)** – Canada Games documentation was updated. Canada Games Selection Process was added. There is a need for a female coach for Canada Games.

Action Item: LK to put together a cost proposal with a list of duties and hours required for female coach duties to be fulfilled for Canada Games. The motion is to be voted on via email once sent out.

The selection process for participants should have a conflict of interest clause and a separate committee to replace an athlete last minute. Discussion on the various scenarios that would activate the committee.

Motion: ASA forms a Selection committee of 5 to replace any athlete last minute. Made by (HM), Seconded (PPax). - **Motion Carried.**

Motion: Bring in a RRS 42 Judge for Founders Regatta and Ice Breaker Regatta and have ASA carry the cost not to exceed \$1,000 dollars/event. Made by (PPax), Seconded (HM) – **Motion Carried.**

Discussion was had to also find a RRS 42 Judge for Prairie Winds Regatta.

8. **Equipment Manager (JC)** – A list of equipment needs to be compiled and where it is.

Action Item: LK to compile a list of all ASA equipment and where it is and end to JC.

9. **Youth Report (PP)** – No report.

General discussion was had to finalize all the dates for the various regattas at the clubs and communicate it, so youth sailors can prepare for the season.

10. Other business:

a. Portfolios discussion

- i. Executive – consisting of President, Treasurer and Secretary.
 - ii. Directors – consisting of 4 directors for Youth, Equipment, Training and Strategic Planning, Communication and Fundraising.
- b. LK will be in Europe over Christmas until February, but working remotely.
- c. General Discussion on the quality of athletes that LK has developed for Alberta and the long hours and work he has done to bring the level of sailing up. A thank you for a job well done on behalf of the ASA board was expressed by PPax and SG.
- PPax noted that the Alberta Contingent was the largest in Vancouver of any province in attendance.

11. Next meeting Date: January 15, 2022 at 9:00 AM

12. Meeting Adjourned: Motion to adjourn meeting. Made by (PPax) – Meeting adjourned 11:02 AM.