

Administrative Assistant's Report, AGM 2023

On August 15th I joined the ASA as an administrative assistant. Since that time, I have worked on a wide variety of things: booking camping for the Provincials, contacting all of the clubs and schools asking for website updates; I attended three AGLC webinars and a GST webinar, processed a few casino club donations, studied the Safe Sport material, attended board meetings and meetings with Sail Canada, made flags, researched boat and trailer insurance and drove Braedyn to the airport! So far it has been interesting, challenging and certainly never dull!

I will be helping to process invoices, write grant applications and doing all things clerical for the Association once I have a bit more training.

I have a lot to learn and I appreciate the patience that has been shown to me so far, this is a friendly and welcoming community and everybody I have met has been so willing to share their knowledge which is very much appreciated.

I can be reached at info@albertasailing.com or 587 897-5987 if there is something can help you with.

Submitted by Kathy Speck