

ASA BOD meeting Mar 2018

Date Mar 17th 2018 10.30am

Chair: SG

Facilitator: PP

Invitees: KL, SG, WB, JC, LK

Regrets: MR, PP, ML

Staff: LK

Location Alberta Sports Hall of Fame, Red Deer

Agenda

| Topic | Description | Time |
|--|---|---------|
| Call to order COI | <i>With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.</i> | 10.40am |
| Approve agenda. WB moved, JC second, approved Agenda moved | | 10.35am |
| 1. Adopt previous minutes, WB moved, JC second, approved | | 10.40am |
| 2. Board issues <ul style="list-style-type: none">• Any feedback from members about the voting for Pres/Sec?• No feedback has been heard from any member organizations• Notice part of the ASA newsletter and on the ASA Website. Unknown as to the distribution to the members of the member organization. | | 10.45am |
| 3. Sailing Director Report <ul style="list-style-type: none">• NOR Alberta series<ul style="list-style-type: none">○ NOR sent out to the member organizations○ GSC does not have water level so their | | 11am |

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- regatta has not been organized
 - **Requirements to host regional regatta sent to WSC Fleet Captain and Commodore KL complete**
 - **Provincials host**
 - Still need a host.
 - CYC said they would do it as a final resort
 - Seba has not been approached
 - GSC wants to host in 2019 as part of their 60th.
 - **Strategic plan**
 - EYC and WSC youth have had two training sessions with ASA ED.
 - **Strategic plan to be posted on the website LK**
 - **Tactical plan**
 - Progress has been impeded due to work on other ASA business
 - Website is being redeveloped and will be presented to ASA Board when clean. **Will be presented to the Board by April 15th**
 - **Each board member to give bio by April 10th.**
 - **Instructor clinics set up**
-

for the north
and south by
March 24th.

- Waiting for the lakes to clear to engage in the rest of the tactical plan
- AGLC needs to have someone on the Executive list to apply for funds and other Casino information
- LK will be attending an AGLC Casino course
- Sail Canada meetings for ED
 - Beginning of April in Toronto
 - All the other EDs are going
 - Board does not feel the funding is available to do this in 2018.
- Sailwest PRO
 - Covered under NOR Alberta series
- Staff clothing
 - Prices and options to be determined by LK

4. Presidents report

- How to improve scores with Alta connect
 - Funding and Accountability Framework Implementation distributed to Board and discussed

11.59am

- **Focus on the Financial Diversity and ensure tracking for Coach Training and LTAD Programming – LK ongoing**
- **Pricing for MOSS**
 - **\$3125 per week, \$1000 per day**
 - **Notify participants prices will be going up 2019**
 - **4 weeks have been booked so far, 2 Scout weeks have not responded.**
 - **Deadline to be given to the Scouts LK**
 - **Cost analysis to be sent out to the board LK**
- **Coaching training camps**
 - **Laurie Dunn (CYC) is being worked with.**
 - **WSC has put in a registration link**
 - **Dates have been set**
 - **Free for preregistration, \$20 for on site.**
- **Roles of directors**
 - **KL to meet with Michelle to determine her plans on the Board**
- **No water at GSC**
 - **City sailing school will still be running**
 - **City says there will be water for non-trailer able sailboats**

- **Will GSC be hosting the usual regatta LK**

5. Secretary report

- absent

12.30pm

6. Treasurer report

- **Prepaid M/C**
 - Balance is 300, books say 800
 - Difference is gas expense, \$4.00 per month charge on the card.
 - Cannot get the fees from M/C as ASA Org did not set it up
 - **Set up a new prepaid card under ASA and spend the rest of the money on current card WB**
- **Alta Sports connect**
 - Spoken on
- **Insurance is it accurate?**
 - **Assets need to worked on. One less trailer due to sell of 29er Trailer WB**
 - **LK to send the letter of incorporation to WB to get Google Cloud**
 - **Scanning of the mail, cheque runs and posting in**

12:40pm

**Google
ongoing**

7. Communications report

- **Newsletter**
 - **Posted to the Member Organizations**
 - **Members of the Member Organizations may not be receiving.**
 - **LK is working at setting up a subscription list.**
 - **Motion: Member Organizations to send in their membership lists and fees by May 30. Annual meeting membership list and fees to be sent in by September 3rd. KL Motion WB second. Passed**
- **Website**
 - **Covered above**

1:15 pm

8. Sailing and racing report

- **Calendar**

2.00pm

- Need to check with GSC as to their availability
- CYC check on Provincials
- All other items on the calendar

9. Equipment report

- Leasing a truck is \$999 a month plus insurance and plating
- Motion: ASA leases a ¾ ton truck. KL. Second JC. Passed.
- **JC and WB work on Truck lease, insurance, and dates.**
- Work on Rollie is underway.

2:30 pm

10. Youth report

- Youth fundraiser at CYC Mar 17th sold out
- Lauri has provided coaching for two Northern Junior events.

3:15 pm

11. Next meeting: April 28th, 2018 at 10:30 and May 19th 6:00 at WSC.

A. Accountability Review: Action register

| accountability | Action | Date Raised | Target Date | Status |
|----------------|--|-------------|-------------|----------|
| TG | TG to get closing balance from Ron in a way to preserve our legacy | Dec13th | Jan12th | COMPLETE |
| LK/SG | Checklick re pricing | Jan 6th | Jan 15th | COMPLETE |
| KJL | Policy documents to be written. List in minutes | Jan6th | ongoing | ongoing |
| WB | Look into Electronic cheques and payroll tax account | Jan 6th | April 30th | ongoing |
| LK | To compile a new list of members using Checklick | Jan 6th | Jan 20th | Complete |
| LK | Do annual returns | Jan 6th | Jan 20th | Complete |

