

ASA BOD Minutes March 2019

Date March 30, 2019

Chair: SG

Facilitator: PP

Invitees: KL, JC, ED, LK, WF

Regrets: WF

Wheatland Trees Ltd: 253022 TWP 234, Wheatland County

Agenda

Topic	Description	Time
Call to order COI	<i>With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.</i>	9:19 am
Approve agenda. JC, ED All in favour		9:23 am
1. Adopt previous minutes <ul style="list-style-type: none"> ● Tabled for next meeting 		9:24 am
2. Board issues <ul style="list-style-type: none"> ● BOARD vacancy <ul style="list-style-type: none"> i. Two will be required <ul style="list-style-type: none"> 1. No response from contacted individuals 		9:25 am
3. Sailing Director Report <ul style="list-style-type: none"> ● Using accrual accounting for funds received ● Insurance for the truck ● Trailers insurance is for liability ● Three radios are in JC's possession ● JC needs to see the boat to determine how a water jug could be attached <ul style="list-style-type: none"> ○ coach boat will be brought back after the Easter Camp ● LK to price out shirts 		9:25 am

<ul style="list-style-type: none"> ● LK to price out decals, PP has a contact, several around, magnetic ones to take on or off, removable ones ● Clubs need to fill out the forms for Casino revenues ● Coaching <ul style="list-style-type: none"> ○ Connor may be available ○ MaMeO had two youth trained to be instructors, would need supervision ○ Still need a Certified Coach present and two deep ● Remove T4A bullet from Contract form 		
<p>4. President report</p> <ul style="list-style-type: none"> ● Strategic plan has been updated by SG and PP, <ul style="list-style-type: none"> ○ Located on google drive ○ Removal of MOSS ● Alberta Series NOR to be posted ● Instagram is being followed 		9:55 am
<p>5. Secretary report</p> <ul style="list-style-type: none"> ● No report needed 		9:58 am
<p>6. Treasurer report</p> <ul style="list-style-type: none"> ● Report provided ● Fees still owed has been addressed from the Calgary area sailing schools ● Ghost Lake is no longer a sailing school and has not run anyone through Checkclick ● Capital plan needs to be developed 		9:59 am
<p>7. Communications report</p> <ul style="list-style-type: none"> ● PP has volunteered to do an article for the next newsletter ● Last newsletter has been put out ● Owen has been contacted about issues accessing of the ASA website 		10:07 am
<p>8. Sailing and racing report</p> <ul style="list-style-type: none"> ● Regatta Schedule set, Provincial regatta to be hosted at WSC ● 2019 Calendar needs to be communicated to the clubs, SailWest needs to be added, ED can help website needs to updated ● Staff Employment <ul style="list-style-type: none"> ○ STEP was not received 		10:12 am

<ul style="list-style-type: none"> o Canada Summers Grant received o Admin Support, Monica has left <ul style="list-style-type: none"> ▪ Will be refilling the position for the summer ● Disabled Racing <ul style="list-style-type: none"> o Draft proposal developed by WF, comments to be provided back o CYC to be met with PP ● August regatta directed to adults, not necessarily a scored regatta. ED to devise ● Bridge for kids growing out of the optis. 420s are large. Charter so people don't have to move the hulls. ● Awards at the regattas for sailors other than the top three <ul style="list-style-type: none"> o post regatta results on the ASA website ● ASA coach costs for out of province regattas to written up by LK <ul style="list-style-type: none"> o Cost of the coach salary and the coach boat will be covered by the ASA o Cost of transporting the coach boat, transportation of the coach, lodging of the coach and the cost of the food for the coach to be supported by the participants of the out of province regatta o Request must be made by the club, who will assume the costs incurred by the participants. o Must be a minimum of 5 participants o ASA will only support Clubs that request and pay for coaching services at an out of province regatta o ASA coaches will integrate with other coaches of requesting clubs to provide services. ● What is the cost for a Learning Facilitator to acredite instructors? 		
<p>9. Equipment report</p> <ul style="list-style-type: none"> ● Truck maintenance to be looked at LK, same has to be performed for leased vehicle, log book needs to be put in the vehicles for checks and regular maintenance ● New ASA trailer <ul style="list-style-type: none"> o \$12,255 was quoted for a trailer <ul style="list-style-type: none"> ■ Coach boat and 6 Lasers ■ Not enclosed ■ Tandem axle 		11:32 pm

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Might be able to get 2 420s on it ■ Steel, not aluminum ○ Similar money to build from scratch ○ Motion: To spend up to \$15,000 that will accomodate the 29er, Laser and Opti and coach boat. PP. Second:ED. Passed <ul style="list-style-type: none"> ■ Linex to be used to avoid foam and carpets where possible. ● One motor has been sold ● WF to send pictures of 2.4 trailer to the board 		
<p>10. Youth report</p> <ul style="list-style-type: none"> ● MOSS Assets <ul style="list-style-type: none"> ○ Lease of the MOSS until full payment has been made ○ Club needs to insure the assets ○ Motion: ASA is open to lease the MOSS assets for \$14,000. GSC will be responsible for comprehensive insurance for replacement of damaged equipment. Sale of the assets for an additional \$14,000. Motor is not included. GSC will write a proposal to be voted on by the board. PP Second KL Passed <ul style="list-style-type: none"> ■ GSC will write a proposal to be vote <p>11. Casino report</p> <ul style="list-style-type: none"> ● Communication of Casino funds to be made to the clubs. <p>12. Next meeting date: May 4th, Wheatland, 9:00</p> <p>13. Meeting Adjourned Motion KL</p>		<p>12:06</p> <p>12:15</p>

A. Accountability Review: Action register

accountability	Action	Date Raised	Target Date	Status
	Talk to lake communities in Alta	May 18th	Ongoing	ONGOING
LK	To capture email addresses from camps			ONGOING
KL	Talk to Clubs regarding Casino money	Jan 5	Feb 15	Underway

