

ASA Board of Directors Meeting Minutes November 21, 2022

Chair: Stacey Gibb (SG)

Invitees: Stacey Gibb (SG), Phil Paxton (PPax), John Cormack (JC), Paula Patterson (PP), Glynis Dorey (GD), Halie Mark (HM), Thomas Kelm (TK)

Staff: Lauri Kalkkinen (LK)

Absent:

Location: Zoom meeting

Agenda:

1. **Call to Order/COI (SG) – 19:04 call to order** -With respect to the agenda, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association. Should a conflict of interest arise during the meeting, it must be declared immediately.

2. **Approval of Agenda (SG)**
Motion: Approval of Agenda of November 21, 2022 meeting.
PPax, 2nd PP – Carried.

3. **Approval of previous Meeting minutes**
Motion: Approval of Previous meeting minutes from September 19, 2022 – **PPax, 2nd JC - Carried**

4. **Presidents Report (SG)**
 - a. AGM report reminders and times.
 - i. Compile all reports for AGM to be sent out prior to AGM.
 - ii. Attended Sail Canada meeting – coming from Sail Canada
 1. Code of conduct guidelines and Safe Sport procedures for clubs
 2. Gimli is looking to re-build, so Sail Canada is looking to establish a Center of Excellence there.
 3. Insurance on international travel was revised, no firm commitment.
 4. Chris did not accept offer for Alberta Provincial coach, citing the amount of money (offered was \$63k final compensation, \$5k bonus, \$5k car allowance and a \$50/day per diem = \$73k dollars total).
 5. HM had another candidate from Venezuela
 6. General discussion about Steve McBride approaching HM, expressing interest in the job offered to Chris.

7. An option to contract the coach position for now and hire an admin, since that is needed more.
8. HM has more time starting in January, PP has less time until April.

b. Focus for 2023

- i. SG willing to step down temporarily as President to do Admin work, Safe Sport is a big requirement to have solid documentation in place. SG stated that she feels she is in conflict of interest with that position, if she remains on the board.

c. **Motion: ASA has a need to address the lack of admin resources to deal with development of documentation in the immediate future. SG is that person that can start the process and mentor HM and PP. As a paid Admin in the interim she has to step down from the board and take on the paid admin position starting in December 2022. The board offers the admin position to Stacey Gibb at \$25/hour. – Tkelm, 2nd PPax – Carried**

d. WSC would like to host Sail West in 2023

5. **Treasurers Report** (PPax)

- a. Update of financials verbally – report for AGM
- b. Financial Statements were sent out, Readers were TK and Steve Reichenfeld.
- c. \$52k loss looks bad, but a week after books closed \$45k was received from Sports Connect and CSG (Canada Summer Games).
- d. The big items were lodging and food for contract coaching and CSG lead up events in that category.
- e. Equipment: new trailer, engine servicing
- f. Membership revenue looks odd: nothing was accrued for last year, so 2 years of membership came in one year, making the number larger that it should have been.
- g. Grant money of \$63k has changed as well. Deadline to repay the grant is now Dec. 31, 2023. If paid by then, \$20k will be forgiven if \$43k is paid before Dec. 31, 2023.
- h. CSG is not a breakeven event due to the money owed.
- i. Coaching and cost associated is a model that has been used so far, a question for the new board is, should that continue?
- j. ASA has about \$200k in the bank
- k. There are some amounts outstanding from clubs going back several years.

6. **Coach report** (LK)

- a. Update on any outstanding issues.
 - i. Sail Canada presented a lot of info on Safe Sport
 - ii. How to deal with complaints for anything from Harassment to criminal behaviour. The initial investigation will be covered by Sail Canada. All member clubs will be covered, the cost associated with this will be less if

done by Sail Canada as opposed to each club or association doing it by themselves. The initial arbitration is done by Sail Canada investigator to protect the clubs and Sail Canada from being accused of not taking the accusation seriously and Sail Canada might use an outside third party for that.

- iii. 2nd topic was youth/adult path development to learn how to sail any boat and develop sailing knowledge.
- iv. Removing obstacles from entry into the sport. More inclusive to ensure everyone feels welcome to increase memberships.

7. Equipment Report (JC)

- a. Update on any equipment issues
 - i. Far East service company Sturgess? is no longer, but found another dealer. May have to scavenge part from one Far East to get the new one fixed. LK will bring the equipment to JC.

8. Youth Report (PP)

- a. Update on planning issues for 2023 season
 - i. AGM forthcoming report
 - ii. LK, HM, Andrew, Brianne met to store equipment again and discussed how clubs can work together.

9. Other business: Board reports due Wednesday November 23, 2022 at noon.

10. Next meeting: AGM November 26, 2022 – online 10 am

11. Meeting Adjourned: 22:01 November 21, 2022. Motion to adjourn meeting- PPax