

# ASA BOD meeting July 17th 2023

Chair: SG

Invitees: PPax, PP, LS, SG, JC, KD

Regrets: SM

Guest: BG – absent

Staff: HM, BD

Location: By Zoom.

Topic	Time
<p><b>Call to order COI Quorum reached?</b></p> <p><b>Conflict of interest statement. READ OUT. And was understood by all</b></p>	18.02
<p><b>Approve agenda. Motion KD/JC carried</b></p>	
<ul style="list-style-type: none"> <li>• <b>Adopt previous minutes. Motion JC/KD carried</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Board issues</b></li> <li>• <b>Braden letter Motion . To send the softer letter drafted by Ken Dixon. KD/JC. Carried</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>President report.</b></li> <li>• <b>Calling lake. To approve the grant for CLSC although it was late. KD/PP Carried</b></li> <li>• <b>Vancouver Optis. Long discussion that took 20 minutes. Motion. To support in general the concept of going to Opti nationals with a parent commitment non- refundable deposit of \$500 and attend 2 of 3 clinics. Non-refundable refers to not going. If you go it will be refundable. Current policy is to be followed. LS COI; KD/PPax Carried LS abstained</b></li> <li>• <b>Cork. Motion. To support coach costs, flights, coach boat rental with a parent commitment, non-refundable deposit of \$500. As per terms commit and you will get refunded. Current policy is to be followed KD/PPax. Carried with 1 abstention. COI by PP</b></li> <li>• <b>2 coach request. Motion to support one coach as per the policy. KD/JC carried</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Coach intro and first thoughts. Braedyn shared his thoughts so far</b></li> <li>• <b>Discussion about \$175 for certification and Health Insurance. Motion. That ASA will pay \$175 for Braedyn certification. KD/PPax. Carried. Motion to pay for Braedyn travel insurance. KD/PPax. Carried.</b></li> <li>• <b>Admin. Report</b></li> <li>• <b>Halie is exhausted and says that she has spent 2 months dealing with coach issues. Board asked PP to handle HR issues. PP agreed and HM will refer coach issues to her from now on</b></li> </ul>	

- **HM was concerned about tone in conversations with coaches. It was suggested that tone was subjective. Many of the interactions this spring have caused HM some stress. It was noted that written communication has caused a lot of this stress by being ambiguous.**
- **Safe Sport work with Lisa**
- **Calling Lake not in our directory. HM to fix once website is fixed**
- **AR update. HM said QuickBooks was all messed up. It does look like it has been manipulated by someone. JW looked into it and HM was removed.**
- **WCB has now been resolved and is back on track**
- **Friday file. HM said she communicated with SG each week and did not need to do the Friday file**
- **Email response. It was agreed to set up a WhatsApp group to alert people to urgent emails**
- **Travel/regatta support policy Hotels? Who pays? This is handled as per current policy written in 2019**

**Clinic to be set up Aug 3-6 at Sylvan Lake – Eugene will coach 3-4 Aug.  
Cameron 5-6 Aug**

- **Treasurer report**
- **Stripe and AR issues. What to do?**
- **LS apologised that he was swamped at work**

**Budget /Capital plan.**

- **Endorsement of expense policy (attached)**
- **Banking Access for Halie ???**
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- **Communications report**
  - **Website Update BD is working with Owen to fix this**
  - **Newsletter. Most complaints is about comm. issues**
  - **Instagram and Facebook. BD has sign in now & trying to figure out who owns the Facebook page**

- **Sailing and racing report.**
- **Alberta series prizes. KD to organise Alberta series prizes**
- **Provincials. NSC or CYC to host. Still waiting for decision from EID**

- **Equipment report.**
- **Container?**

- **Youth Report**  
**PP needs contact info for all clubs for the youth program. In default please use the Commodore**

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- Casino Report **Thank you's? All complete**
  - Q3 2024 next casino. Need volunteer – **Sarah has agreed to do it again**
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- Other Business:
  - In Camera if needed. Not needed
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**Meeting date: 21 Aug at 1800 hrs**

**Terminate at Adjourn at 21.11**

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A. Accountability Review: Action register

<u>SM to call Eugene and report via email</u>	<u>ASAP</u>
<u>HM to draft a 2.4 policy and share via email</u>	<u>ASAP</u>
<u>HM to contact Martin Shields</u>	<u>ASAP</u>
<u>Newsletter SG/HM</u>	<u>March 17th</u>