

**Alberta Sailing Association
Annual General Meeting Minutes
December 9, 2023, via Zoom**

Soft Opening to the Meeting – 9:00 AM

Several reports were received prior to the meeting, see attached.

Clubs and Schools attending summarized their respective seasons:

Calgary Yacht Club: Isaac Bussin described a great season for the Club with Tyson acting as Commodore. The club had a strong summer program with their camps and the benefit of grants. CYC members took part in several events in Canada and internationally. They are very proud of Brianna, and although she and Andrew are leaving as coaches, Chaz Peddlesden will be stepping into the role in 2024.

DSSA: Lindsay Shearer talked about a busy season with no dock at the beginning! They hosted many large groups through the summer and are now looking for more board members, grants, and volunteers.

Glenmore Sailing Club: Brent Bezugley feels a new energy at GSC since their recent AGM. They had an exciting season with growth in the keel boat, San Juan and youth programs. They are refurbishing their large fleet of older boats and will be hosting a basic cruising instructor session. There is a plan to expand their facility and they need more instructors.

Glenmore Sailing School: Braden Gray was very proud to announce winning Program of the Year and a 420 sweep of the podium. He was also pleased to explain the women's groups program, which is an introduction to sailing course. There is a large group (10-12) of coaches coming up, and they have LFs and IEs for keel boats with two more candidates coming up. Succession planning and growth are important, and we need more LFs in the Province, which takes time. He has a one-year goal to have instructors up to Cansail 6.

Pigeon Lake – Argentia and Itaska: Michelle Radostits is trying to add Itaska for two or four week sailing camps. Argentia held a four-week camp with 27 attendees, they have two junior coaches now and are training their own coaches. They require new boats and additional coaches.

Newell Sailing Club: John Cormack said that water levels were back to normal and they held a successful regatta. They are hosting windsurfing and cat clinics, working on building upgrades and have an active social club. Their biggest event is Prairie Wind.

Sylvan Lake Sailing Club: Norma Turner is the program director at SLSC. Sylvan Sailing School held its first year of keel boat lessons, there is always a high demand from adults for lessons and experiences and resources are limited. Their Women, Wind and Wine introduction to sailing always sells out, it's very popular. Norma feels that more Instructor Examiners are needed and her club is looking for more ways to help adult sailors.

Wabamun Sailing School: Halie Mark said that the school numbers were down last summer although there was a lot of day sailing. WSC is partnering with high schools in the Parkland School Division and will need three instructors next year. They are planning day camps as half days aren't practical because of the driving distance.

Wabamun Sailing Club: Russel Krause talked about the odd wind through the summer – instead of 45 races, they were only able to hold 30. Founders and Sail West events were successful, and there was good attendance for Sail Week. The Ilka 7s had a good showing at the Provincials. There were sailors travelling internationally and around the Province, Masters next year. The Club now has solar panels on the clubhouse roof which was done with the help of many!

Call to Order – ASA AGM Meeting: The meeting was called to order at 9:45 AM by Stacey Gibb.

She stated that the Zoom meeting was being recorded for transcription purposes and confirmed that there were no objections. There were twenty-four attendees (three non-members), and a quorum was declared. Stacey also welcomed Nick Allinson from Sail Canada.

Conflict of Interest Statement: With respect to the agenda, does any voting and/or non-voting member have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the Alberta Sailing Association? Should a conflict of interest arise during the meeting, it must be declared immediately.

Approval of Agenda: Stacey asked to amend the agenda to include the Administrator's Safe Sport report.

Motion to Accept the Amended Agenda: Moved by John Cormack, seconded by Ken Dixon
Carried

Approval of 2023 ASA AGM Minutes:

Motion to approve the 2023 Minutes: Motion made by Ken Dixon, seconded by Brent Bezugley
Carried

President's Report: Stacey Gibb (report attached)

Stacey re-iterated some of the points in her written report, stating that the ASA is re-building their infrastructure. She reported that Laurie Kalkkinen has moved on, sadly, but she's proud to see that he is now on the world stage. The ASA hired Braedyn Denny in 2023 and Stacey feels that he'll be an outstanding addition to Alberta Sailing with his varied experience and his passion.

Also new is Meaghan Sullivan, who stepped up to be the ASA Communications Volunteer, managing the website, social media, and the newsletter. Meaghan will be looking for articles and photos from all corners of the Province for the newsletter. The ASA recently also hired Kathy Speck as the ASA's Administrative Assistant and she has many projects to tackle.

Lastly, Stacey thanked the board members; she expressed her appreciation to all of them.

Treasurer's Report: Phil Paxton (financial statements attached)

Phil explained that he had to step in as Treasurer when Luke's workload forced him to resign the position. He was pleased with the two readers' (from EYC & WSC) attention to detail and the questions that were asked of him before they signed off and invited questions from the meeting attendees. One question regarded the increased revenue in 2023 – there were back payments made from delinquent clubs and more activity; examples were hosting the Provincials, running camps, and casino revenue.

He cleared up a question regarding incorporation, the ASA is incorporated under the Provincial Societies Act and not the Business Corporations Act.

Phil also explained that Luke had been working on setting up a Capital Reserve account which has just recently been set up with \$100,000.00 invested.

A question was asked about the \$28.00 membership fee and Phil explained that half of that amount goes to Sail Canada, who sets the amount of the fee.

He also explained that all revenues were shown together in the financial reports for ease of reporting, and that the next casino would probably be held in the last quarter of 2024.

Motion to accept the Treasurer's Report:

The motion to accept the Treasurer's Report as presented was made by Michael Wuetherick and seconded by Russel Kraus
Carried

Appointment of Readers for 2024: Phil asked if anyone would be willing to be a reader for the 2024 AGM. Heidi Veluw and Michelle Radostits volunteered

Motion: Heidi Veluw and Michele Radostits will act as 2024 readers. Moved by Ken Dixon, seconded by Halie Mark
Carried

Secretary's Report: Phil Paxton

Phil discussed the need for the ASA Bylaws to be revamped and thanked Ken Dixon for all the work he has already done. It is hoped that a committee can be formed to re-write the bylaws.

He was pleased to report that the Board meeting minutes are all now available on the ASA website, explaining that they have to be approved at the following meeting before they can be posted.

Administrator's Report: Kathy Speck – Safe Sport Policy

Kathy explained the federally mandated Safe Sport Policies that all Canadian sport groups must adopt at every level. There is a lot of material available explaining multiple kinds of situations and resolution processes. All groups are required to adopt the policies and advertise them on their websites, as well as appoint a dedicated lead. The deadline has long passed and we must show that we're in compliance or be considered a member of Sail Canada in poor standing. These policies will supersede any policy that may already be in place. Kathy will break the many attachments that she has received into two parts, informational and website templates, and send them to each club commodore or manager to disseminate.

Sailing Director/Head Coach Report: due to the time difference in New Zealand, Braedyn Denny was unable to attend.

Director's Reports: See attached for Equipment Report and Youth Report

John Cormack was thanked for taking such good care of the equipment and for providing winter storage.

Paula Patterson wanted everyone to know her new youth email address: youth@albertasailing.com. Last summer was a busy one with lots of travel and she's hoping to be able to expand on that next year for all age groups, as well as being able to provide new opportunities to youth from smaller clubs.

Ken Dixon has been working on updating the Association's bylaws and will be circulating a draft at a later date. Forming a sub-committee would really be helpful. Each club will soon have to update their own bylaws according to the Associations Act.

Board Election: Isaac Bussin

Stacey, Phil, Ken, John and Paula all agreed to run again. Heidi Veluw put her name forward from the floor.

Motion: Brent Bezugley moved that the above-named people be accepted as the new ASA Board of Directors, seconded by Isaac Bussin.

Carried

Discussion: There was a discussion on a wide variety of topics, from having small clubs attend away events, getting the membership numbers up, to needing more officials and more mark set boats. Phil asked that each club send the Board what they would like to see the Association support as each club is very different. He also mentioned the coaching pilot program that was run in 2023; only two clubs applied for the \$750.00 for coaching, and he is hoping that the program will run again in 2024. Questions and requests can be forwarded to Kathy – info@albertasailing.com. She also has the Alberta Sailing phone, 587 897-5987 for messages. Phil also suggested that everyone sign up for the newsletter through the Alberta Sailing website. Race Committee and Race Management was mentioned, Stacey is willing to make presentations with advance notice. Stacey also explained that since the sailing seasons are somewhat reversed with New Zealand, Braedyn is able to recommend coaches if any club or school is looking, and since the Association has just gone through the process of hiring a temporary foreign worker, it would be able to offer helpful information. The call for volunteers for a bylaw committee and an additional board member was re-iterated.

Motion to Adjourn: Ken Dixon moved to adjourn the meeting at 10:52 AM