

ASA BOD Meeting Minutes Jan 17, 2026

Chair: SG

Invitees: PPax, PP, SG, JC, TF, SGD

Guest:

Staff: KS

Location: Via Zoom.

Time 10:16

Call to order Quorum reached? yes

Conflict of interest statement.

Approve agenda

Phil/Stephen

Carried

Adopt previous minutes:

November 24, 2025

John/Phil

Carried

Board opportunities and issues:

- GSC comments:
- More training for other boat types
 - Seems to be mostly Opti and ILCA centered
 - 420 regatta with a mix for training beforehand, keelboats for kids, use boats at clubs, Sylvan is central, include keelboats in the Alberta Series
- Provide more information to clubs about ASA benefits
- Instructor complaints were received:
- complaints were from instructors taking clinics
- develop an anonymous feedback form for completion after each instructor clinic for all participants.
- Kathy will ask Sophie to put something short together, using Survey Monkey - possibly five questions, and send it to last year's instructors for each course.
- Explain focus on Optis to membership
- Sophie to send us something as to where the focus will be and why
- Sophie to organize three spring training for all camps rotating coaches between fleets.
- GSC, WSC, CYC. WSC on May long weekend (16-18), CYC last weekend in May so boats can be left there for Icebreaker (30-31), Paula to check with GSC try for May 23-24

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- Instructor subsidies (Glynis question)
 - Club responsibility
 - ASA breaks even on instructor courses, no profit is intended
 - Clubs can invite ASA to their AGMs and discuss ASA plan(s)
 - The Strategic Plan is available on the ASA website
 - Come to ASA AGM!
 - Review of policies
 - Sophie will update equipment and travel policies for 2026
 - Kathy will ensure that all policies are correct and updated on our website
 - Safe Sport update:
 - There are minor differences in wording between the Alberta and Canadian codes of conduct, but the differences are for more clarity in Alberta.
 - We should join the Alberta Safe and Welcoming Sport Program as it is unique to Alberta and provides for Alberta legislation
 - If an issue occurs within Alberta this is the program to access, and anywhere else in Canada Sail Canada's Safe Sport policies will be used. Kathy will send material to board members
 - Bylaws: ASA's bylaws need to be updated. Stacey has started to work on them and has access to legal advice.
 - 2026 pricing: Sail Canada is keeping its prices for 2026 at the 2025 level.
 - **Motion: ASA will leave 2026 prices the same as 2025 in line with Sail Canada's pricing for 2026 John/Phil Carried**
 - Kathy will send out the 2026 pricing document and invoice the sailing schools for 2026
 - Instructor invoices for Start Keelboat Sailing coming, Kathy will check with Michelle at GSC

President's Report:

- The 2026 coaching contract has now been signed, Sophie will work as an ASA employee, starting January 26, 2026.
 - A feedback form regarding the coach after events is also required for athletes, coaches and parents to complete (Survey Monkey, approximately five questions)
 - We're seeking one more director
 - Succession planning should begin
 - Bring in Judge(s) for RRS 42 - Stacey will look into it.
 - We need some judges that are local rather than bringing them in (right now we have Debbie, Tim and Stacey)
 - Bring one judge in for Founders (WSC), Icebreaker (CYC) and Provincials, possibly bring in guest coaches for events
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- CPP grant (Coaching Pilot Project):
- Discussed continuing with the grant, the consensus was yes.
- Clubs will need to apply; Kathy will send out the information shortly.
- Clubs will need to send an article for the newsletter after the event to summarize their event and explain the benefits realized
- Deadline to apply will be May 15, 2026, and decisions will be made by May 30, 2026
- Supporting Regattas:
- Sophie to populate ASA calendar with AB series:
- Icebreaker (CYC)
- Founders (WSC)
- Driftwood (GSC)
- Prairie Winds (NSC)
- Provincials – JC will know by end of January if NSC is willing to host. CYC has offered to host if NSC can't. Kathy will send out a call for applications from clubs.
- Minimum five boats per fleet, four boats for 29er fleet
- Pinnies given to top in each fleet after each day of racing—kind of like the yellow bib idea in cycling. At first regatta the yellow bibs will be worn by the winners from last season. Stephen will search for pinnies.
- Trackers on boats were discussed, no costs available, subscription might be required.
- Sail West 2026 will be held at Royal Vancouver Yacht Club June 20 -21, 2026 concurrent with WAVES

Admin Report:

- AGM preparation, added documents to website
 - Completed and submitted the AGLC annual reconciliation
 - Assisted with the January casino
 - BC Sailing re-imbursed ASA for Coach Boat Safety
 - Attended a Sail Canada meeting, changes to Make Ethical Decisions was discussed
 - Attended a meeting with Alberta Sport Leadership, they are advocating for Alberta PSOs
 - Prepared website material which explains coach and instructor registration with Sail Canada
 - Worked on the Corporate Registry Annual Return
 - Met with Michelle at GSC
 - Conversation with Cold Lake Sailing Club School
 - Updated SC/ASA pricing document
 - Added several certifications to the Sail Canada database
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- Attended Sail GP meeting

Secretary's Report

Treasurer's Report:

- **Motion: Reimburse Stacey for paying the Directors Insurance invoice** Stephen/John Carried
- Phil is working on the 2026 budget and explained that there is \$20,000.00 currently invested in a bond.
- **Motion: Invest in an additional \$50,000.00 bond.**

Phil/Paula Carried

Communications Report

Head Coach Report

Equipment Report:

- Tony from Auto Marine called John asking about an overdue invoice. ASA will pay the invoice and look for a different service company going forward. We'll need someone else to certify boats for use on Glenmore Reservoir.
- John would like to purchase a new trailer for Elmo and then build a frame to hold four boats.
- **Motion: John is authorized to spend up to \$10,000.00 on a trailer and building a frame.** John/Phil Carried
- John has the CSG sails and will store them until we know if sailing will be included in a future Canada Summer Games. If not, they can be sold.

Youth Report:

- Request received from Weston Fremont:

In September, 2025, GSC held a parent meeting to discuss attending events in 2026. There was interest from both the Opti and ILCA/29er teams in attending Opti Nationals and Sail Canada YouthFest respectively. Opti nationals is in Vancouver and GSC

is able to attend this event without physical support from ASA. Additionally, GSC has the team with most Opti sailors (approximately 12 consistently). Therefore, almost no one would be missing out on this event by being a part of another club if ASA were to step back from Opti nationals. Shortly to follow Nationals is Sail Canada Youth Fest in Kingston. GSC has a team with interest in attending this event in both the ILCAs and 29ers. The issue with this, however, is that YouthFest ends the same day that training for Nationals would begin. For this reason, there needs to be another full team of people and equipment to make this event possible. I believe that what would make the most sense would be for ASA to focus on supporting ILCA and 29er YouthFest in 2026. What this would look like: ASA sends a truck and trailer to Kingston for YouthFest which will be coached by Sophie (in a similar fashion that ASA and Braedyn supported CORK in 2024), meanwhile Cameron and Weston (both of whom coach the Opti team in question throughout the entire season) drive to Vancouver with GSC equipment which will be used for Opti nationals. Additionally, other race teams (such as CYC) have more of a presence in the 29er and ILCA class than they do Optis so it makes more sense that ASA would support an event which is more likely to have a more balanced attendance between clubs, as opposed to Opti nationals which will likely be mainly GSC. While I know Sophie said she wanted to mainly support Optis this season, I believe it's important to look at the needs of the clubs in this circumstance as opposed to trying to pile on to something that is already being covered.

- Support for the idea was expressed by the Board:
- Good to expose athletes to different coaches
- It could work, looks good on paper
- We'll see what we have for people going to the events

Other Business

- **In Camera if needed.**

Next Meeting date: Feb 23, 2026 18:00 via Zoom

Terminate at: 15:13 Moved by Stacey
