

ASA BOD meeting minutes October 22, 2025

Chair: SG

Invitees: PPax, PP, SG, JC, HV, SGD, TF

Guest:

Regrets:

Staff: KS, SH

Location: Via Zoom

Topic	Time
Call to order Quorum reached?	18:03
Conflict of interest statement.	
Approve agenda: John/Heidi	Carried
Adopt previous minutes as amended: Heidi/Phil	Carried
Board Opportunities and Issues:	
<ul style="list-style-type: none">It was decided that the 2025 AGM will be held on December 13, 2025 at 9:00 AM. Kathy will circulate the date to the clubs and schools and it will be announced in the next newsletter.Club and school reports should be sent to Kathy before November 29th, 2025 as well as nominations for positions on the board. Nominations will also be taken from the floor.The Zoom link, the 2024 AGM minutes and reports will be sent via newsletter and will be posted on the ASA website.Stacey, Phil, John, Paula, Stephen and Tawny will let their names stand. A volunteer will be required to run the election, and Phil has spoken to the readers.	
President’s Report:	
<ul style="list-style-type: none">Stacey will attend the Sail Canada AGM on October 29, 2025 and has submitted the report for Alberta Sailing.Stacey and Sophie are discussing Sophie’s contract for 2026; Sophie will submit a proposal for a three-year plan in the near future.It was decided that regatta and travel support should be discussed over the winter, while planning for the 2026 season.The ASA bylaws should be updated and Heidi plans to take a look at the template on the Provincial website.	

Admin Report:

- Certifications and prerequisites have doubled from 2024
- All provincial associations have been asked to report duplicates and errors to Sail Canada in anticipation of the software update.
- Checklick is also being updated to become more user friendly.
- Kathy has been speaking with Cold Lake Sailing Association and Cold Lake Sailing School since they have expressed an interest in joining ASA.
- Kathy attended a two-day Sail Canada meeting with all Provincial Associations where one of the things discussed was the use of helmets, there is no uniform use at present and they are asking for feedback
- Kathy completed part one of the application for the ADP (Association Development Program)
- She attended a Safe Sport meeting in Red Deer – the Provincial Government has put together a comprehensive package for reporting maltreatment along with a resolution policy.
- Clubs have been invoiced and membership payments have been received. The Provincial Government requires that Provincial Associations keep a membership list and at present ASA has 564 members
- A group of Cubs is interested in earning their sailing badges, Kathy has forwarded the information to Sophie.
- Final expenses for Canada Summer Games have been submitted.
- The last coach boat, Elmo, is now registered with Transport Canada
- Proxies and the registration form for Sail Canada's AGM were sent out.

Secretary's Report:

- Paula is interested in some website training; Kathy will make enquiries.
- There are a few board email addresses that will need to be adjusted, such as youth and secretary.

Treasurer's report:

- Readers have been notified that the AGM is being planned
- The financials have been sent to the accountant and will be ready to be sent to the readers in good time.
- We are in a good place financially to be able to make beneficial decisions when planning support.
- Phil expressed concern about John's workload
- The casino held in July, 2024 generated income of approximately \$80,000.00
- He also mentioned that the Masters might be interested in using some of ASA's assets for some trips to California and Mexico in March and April

Communications Report:

- No report available
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Equipment Report:

- The 2.4 boats have been picked up and taken to RVYC, and the trailer will be back before the end of October
- Glenmore Sailing School is purchasing the five-boat trailer from ASA
- Snuffy will go back to Auto Marine for more repair work under the one year warranty
- John needs to make some repairs to Grover
- There are also some repairs needed for the Christmas tree trailer

Provincial Coach Report:

- Overall, Sophie felt that 2025 was a successful season, with a lot of instructor development and training camps
- She created and sent out a survey to about 4000 email addresses asking what was going well, and what could be improved on. As of the meeting date, she had received about 70 responses. Survey questions asked about high performance vs grassroots sailing. Support for smaller clubs and grassroots growth was mentioned frequently, as well as youth training camps and high-performance support. Sophie is trying to work out how to cover the needs of multiple groups with different boats. Further discussion will take place during the winter planning meetings, and while it is unclear whether or not sailing will be an event at the next CSG it has to be kept in mind.

Youth Report:

- The Canada Summer Games athletes learned a tremendous amount, gained valuable experience, including life experience, and really appreciated the help and the boat repairs. The sailing was inspiring and sometimes scary! The greater team atmosphere was great, from all reports.
- There is a need for a university team, Sophie will look at the U32 Lightning Class team racing, etc. Some youth events are U19 and others are U21 - Phil wants to encourage anyone over 19 to know that they are welcome.
- We should make clubs more aware of our equipment use policies so that they can take full advantage of what ASA has available for their use.
- Stephen agrees that Opti programs should now be a priority to have those new sailors work their way through the fleet, with the possible benefit of having their parents become involved.
- He also wondered if Sophie was being pulled too thin, maybe the coaching will need to be augmented.

• Other Business:

In Camera if needed.

Next Meeting date: Monday, November 24, 2025 at 6:00 PM via Zoom

- **Terminate at: 20:13 Moved by Phil**
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